

## SCHEDULE 2

### Job Description

<b>JOB TITLE</b>	BID – Street Ranger
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<b>LOCATION</b>	Newbury BID CIC
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<b>RESPONSIBLE TO</b>	Head Ranger
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#### Key Objectives

- To ensure that our customers receive quick and efficient service.
- To assist the company in achieving its ambitions.
- Assist in the delivery of the Newbury BID Business Plan.
- Ensure that service levels and Health & safety are adhered to at all times.

#### Main Duties and Responsibilities

- Deliver the cleaning service for the BID area adhering at all times to company policy and health & safety regulations
- Provide a rapid response to post evening Economy
- Collect recycling and deliver to designated area
- Maintain the cleaning equipment and electric vehicle
- Audit of cleaning equipment and disposables to ensure sufficient stock at all times.
- Positively contribute to the marketing and PR strategy.
- Positively promote and sell the benefits of the BID.
- Delivery of BID projects to time and to budget.

#### Experience, Knowledge & Qualifications required for the position

- A working knowledge of Newbury Town Centre
- Grounds maintenance or equivalent qualifications/experience
- Good numeracy skills.

- Strong customer relations skills.
- Achieve deadlines and work to budget.
- An ability to sell the benefits of the BID company

***Competencies and Attributes required for this position***

- Ability to work under pressure.
- Ability to work as both a team player and an individual
- Ability to work under guidance, but equally comfortable using own initiative.
- Fast and responsive – working to strict deadlines.
- Cheerful disposition, must be polite and cooperative with the public and levy paying businesses, representing the company in a professional manor at all times.
- Ability to walk, bend, kneel and stand for long periods of time and perform heavy lifting, a positive attitude to a physical role.
- Team player – maintain close working relationships with all other employees of the company to assist in the facilitation of projects.
- Ability to listen and a willingness to learn.
- Ability to demonstrate utmost discretion when dealing with all sensitive and confidential information.